



Year 11 Preliminary Exam Schedule 2016

Day / Date	Start Time	Subject	Exam Length	Room
Monday September 12 th	9:00	English (Adv & Stand) Paper 1	10 min reading + 2 hr writing	Hall
	9:00	English (ESL) Paper 1	10 min reading + 1 ½ hr writing	Hall
Tuesday September 13 th	9:00	English (Adv) Paper 2	5 min reading + 1 ½ hr writing	Hall
	9:00	English (Stand) Paper 2	5 min reading + 1 ½ hr writing	Hall
	9:00	English (ESL) Paper 2 & Listening Paper	5 min reading + 1 hour writing & 30 minutes	Hall & AR1025
Wednesday September 14 th	9:00	Chemistry	5 min reading + 2 hr writing	Hall
	9:00	PDHPE	5 min reading + 2 hr writing	Hall
	9:00	Studies of Religion	5 min reading + 2 hr writing	Hall
Thursday September 15 th	9:00	Visual Art	5 min reading + 1 hr writing	Hall
	9:00	Business Studies	5 min reading + 2 hr writing	Hall
	9:00	Exploring Early Childhood	5 min reading + 1 ½ hr writing	Hall
Friday September 16 th	9:00	Mathematics	5 min reading + 2 hr writing	Hall
	9:00	General Mathematics	5 min reading + 2 hr writing	Hall
	9:00	Hospitality	5 min reading + 1 ½ hr writing	Hall
Monday September 19 th	9:00	Ancient History	5 min reading + 2 hr writing	Hall
	9:00	Biology	5 min reading + 2 hr writing	Hall
	11:50 11:50	Music 1 (Aural) Mathematics Extension 1	1 hr writing 5 min reading + 1 ½ hr writing	Music Room DR1005
Tuesday September 20 th	9:00	Construction	5 min reading + 1 ½ hr writing	Hall
	9:00	Society & Culture	5 min reading + 2 hr writing	Hall
	9:00	Spanish Beginners	5 min reading + 2 hr writing	AR1025
	11:50	Music 1 (performance)	Until completed	Music Room
Normal classes resume Wednesday 21 st September for all Year 11 students.				

Please note:

- No timetabled classes will run during exams (Monday 12/9 – Tuesday 20/9) for Year 11 students.
- Students are only required to attend school for scheduled examinations.
- Students will not be permitted to leave examinations early.
- Students attending school for study or other reasons outside of scheduled examination times must sign in via the front office and wear full school uniform.

Honour, Excellence, Respect, Opportunity
Student Examination Procedures

Attendance

You must attend all exams.

If you are not able to sit for an exam you or your parent/guardian must notify the school immediately. You must provide a doctor's certificate from a doctor if you are ill and follow the illness/misadventure procedures outlined below. Illness / Misadventure Application forms can be collected from Ms Hallahan or Mr Mifsud.

Procedures for Illness / Misadventures

STEP ONE: Student contacts the school

Student is expected to inform the school of the absence. (Must phone on the day you are AWAY)



STEP TWO: On the First Day of Return

1. Report to Head Teacher of the Faculty concerned
2. Supply all relevant documentation supporting your Illness / Misadventure. E.g. MEDICAL CERTIFICATE
3. Complete Illness / Misadventure Application including Head Teacher comments and Parent Signature.
4. Submit application form to Faculty Head Teacher within two days of your return to school.



STEP THREE: Resolution and Feedback

Assessment Review Committee consisting of the Principal, Deputy Principal plus Head Teacher of the Year Group, or as appointed by the principal, will meet to consider the application.

Resolution and feedback given to Head Teacher, Student and Parents.

Be on time

Times indicated are examination start times. **You should be present at least 15 minutes** before the commencement of exams. If you are late for the test, you will be allowed to do the test but you will not be given any additional time. Entry into the examination room will begin 5 minutes prior to the scheduled start time.

Equipment

You must bring the necessary equipment for examinations. Pens, pencils, etc. may only be in a clear plastic bag. A subject specific equipment list can be found on the Year 11 notice board or from your class teacher.

Conduct during exams

You will be reported to the appropriate Head Teacher and may be removed from the exam room if you do not follow the rules outlined below. Penalties for such actions will involve cancellation of that exam result, parent interview and BOSTES letter.

You must:

- Be dressed in school uniform.
- Follow the supervisor's instructions at all times.
- Make a serious attempt at answering all questions in the exam.
- Place any watch on top of your desk where it can be seen by the supervisor.
- Switch off your mobile phone. This should be left in your bag.
- Sign prior going to the toilet and then again before you sit down.

You must not:

- Speak to or communicate with any person other than a supervisor during the exam
- Eat in the exam room. Water in a clear bottle is permitted.
- Behave in any way likely to disturb the work of any other student or interrupt the conduct of the exam
- Attend the test under the influence of any alcohol or drugs
- Take to your assigned desk any books, notes, paper or any other equipment other than the equipment allowed
- Leave the exam the room until the exam period has ended
- Remove any exam material from the examination room
- Deface or write inappropriate comments on your examination paper
- Have your mobile phone turned on in the examination room
- Have a mobile phone or other device on your person (in your pocket, etc.)